

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – December 9, 2024

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session December 9, 2024, at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:38 P.M.

Commissioners present Willie Morales, Carlos Perez, Raymond Bivert, and Raul Cervantes.

Absent: Eric Bell

Also present: Martin Jones, Chief, and Sheryl Salgado and Clerk of the Board.

Introductions: None

Public Comments: None

Correspondence and Informational Items: None

Policy Software: None

Chief's Report and Possible Action:

- Informational items and reports- Chief shared a Sausage Feed is being scheduled with Robbins Fire. A Pancake Breakfast is scheduled for December 7, 2024.
Onboard training continues with ESO.
Chief stated he believes it would be beneficial to install a radio and speaker in the garage bay. The estimated cost is \$3500.00.
- Building Permits-Status: Nothing to update at this time.
- Equipment Report:
The company building out the Water Tender Update received the down payment.
Expected delivery is in Spring 2025. Replaced two batteries in the Brush Rig.
- Personnel Report: Chief Jones stated one volunteer is stepping away from the department at the end of December 2024. Annual CPR and First Aid training is scheduled for December 19, 2024, The Annual Fit Testing is scheduled for December 13, 2024. The Chief opened a discussion on extending Assistant Chief Vogl hours perhaps a couple days of week, temporarily; until a more permanent staffing solution is resolved.

Reading and Approval of minutes for November 11, 2024 Regular Meeting.

Motion made to approve November 11, 2024 as written.

Motion: Bivert. Second: Perez. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item.

Motion made to approve payment of 116,034.27 as presented.

Motion: Perez. Second: Bivert. Motion: Unanimously carried.

Knights Landing Volunteer Fire Department P O Box: Commissioner Morales inquired if the district needs to keep Box 576, as the department has not updated their mailing address and continues to receive mail at district's P O Box. Discussed the importance of keeping the district and department separate. No decision was made at this time.

New Business: Commissioner Perez presented an option of subscribing to an online Policy Builder Service and Support Company. This would assist with converting policies to web-based solution. The company allows for complete and ongoing support with annual fees or one-time build out, no cloud support. Estimated cost is from \$3500 for one-time build and \$3500 and \$3000 annually. A discussion was held, no decision at this time.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on January 13, 2025 at 5:30 P.M. The meeting was adjourned at 6:21 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk