

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – May 12, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on May 12, 2025 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:37 P.M.

Commissioners present Willie Morales, Carlos Perez, Raymond Bivert, and Eric Bell.

Absent: Raul Cervantes

Also present: Martin Jones, Chief , Mike Vogl, Assistant Fire Chief and Sheryl Salgado, Clerk of the Board.

Introductions: None

Public Comments: None

Correspondence and Informational Items: Notice from GSRMA new mailing address. Sheryl Salgado, Clerk reported the Census Report was filed.

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones shared he is working with new Resident Deputy and County's Code Enforcement, more information to follow. Also, reported the City of Woodland Fire assisted him in inspections of two businesses, a home/daycare and a laundromat. The district will not qualify for the CAL-Fire grant as the grant was not filed on time. There was a mix-up on the due date.
- Weed Abatement Update. The district still has not received lien funds on possible property purchase. A special meeting to review the current year's weed abatement on parcels in which property owners have not addressed abatement notices.
- Building Permit Status: Nothing to report.
- Equipment Report:
 - Water Tender Update and Possible Action- Possible delivery in two – three weeks.
 - E209 pump testing complete; E9 scheduled next.
- Personnel Report: Nothing to report at this time.

Reading and Approval of April 14, 2025 Regular Meeting minutes and April 22, 2025 Special Meeting minutes.

Motion made to approve April 14, 2025 Regular Meeting Minutes as written and April 22, 2025 as corrected.

Motion: Perez.

Second: Bivert.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item. Sheryl Salgado, Clerk reported the BOS approved the Amended Budget. Also, reported Payality updated software and districts need to additional payroll processes.

Motion made to approve payment of bills in the amount of \$8689.56 as presented.

Motion: Perez.

Second: Bivert.

Motion: Unanimously carried.

Review CPI Discussion and Possible Action: The current year CPI for the 2024 Assessment is 2.8%. Informational item only- no action taken.

Review Chief and Clerk of the Board Salary and Possible Action: A discussion was held on pay increases for both positions. Item tabled at this time.

Website Update and Possible Action: Commissioner Perez shared he had nothing to report at this time. He has not heard back from the secondary contact person. He will reach out to the company again.

MASA Discussion and Possible Action: Review and discussed. Chief Jones to review the volunteer list and report back.

Firefighter Position (Part-time/Full-time) Discussion and Possible Action: Discussion held on part-time person and how to staff the station.

- Employee Handbook Discussion, Update and Possible Action: No update at this time.
- Policy Discussion No update at this time..
- Workplan Discussion, Update and Possible Action: Nothing to report at this time.

New Business: Special Meeting to address Weed Abatement set for May 15, 2025.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on June 9, 2025 at 5:30 P.M. The meeting was adjourned at 6:57 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk