

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – April 14, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on April 14, 2025 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:40 P.M.

Commissioners present Willie Morales, Carlos Perez, Raymond Bivert, Raul Cervantes and Eric Bell.

Absent: None

Also present: Martin Jones, Chief, Mike Vogl, Assistant Fire Chief and Sheryl Salgado, Clerk of the Board.

Introductions: None

Public Comments: None

Correspondence and Informational Items: New 2024 Assessment billing to be completed in house. Clerk will complete and submit Census report. T-Mobile notice to increase service charges.

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones shared he attended the County Fire Chief's meeting. There was a discussion that the County may pull Fire Sustainability Funding. Hose testing completed. Some of the large diameter hose needs to be replaced. He will be working on ordering replacement hoses. He also stated he is working with the representative from Insurance Service Office "ISO".
- Weed Abatement Update. Chief Jones stated he is unable to abate vacant parcels at this time. The property is in escrow. The district has been contacted by title company. Sheryl Salgado, Clerk shared the district received a request of Lien Release through the County Counsel Office. Release was signed and sent to County Counsel's staff. Currently waiting on funds to provide Release of Lien.
- Building Permit Status: Nothing to report.
- Equipment Report:
 - Water Tender Update and Possible Action- The Water Tender is 4-6 weeks out, inspection will need to be completed prior to release. Chief Jones and Assistant Chief Vogl will be going to the vendor to inspect the apparatus. Pump test completed on Engine 9 and 209.
- Personnel Report: Currently there are 15 volunteers

Reading and Approval of Regular Meeting minutes for March 10, 2025..

Motion made to approve March 10, 2025 Regular Meeting Minutes as corrected.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item.

Motion made to approve payment of bills in the amount of \$7077.17 as presented.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Website Update and Possible Action: Commissioner Perez shared he contacted Streamline. However, the primary contact person is out for an extended period of time. He is waiting on the secondary contact person to contact him.

Firefighter Position (Part-time/Full-time) Discussion and Possible Action: Discussed having a part-time person to work 2-3 days per week.

- Employee Handbook Discussion, Update and Possible Action: Commissioner Perez shared he sent the Draft Employee Handbook to GSRMA for review. Commissioner Perez and Morales had a Zoom meeting with the representatives. They recommended to update some of the Handbook. GSRMA is going to assist with the updates, but most likely it won't be ready for the district's review until the end of May.
- Policy Discussion, Update and Possible Action: Policies are being reviewed by GSRMA. Commissioner Perez and Assistant Chief Vogl will be working on policies.
- Workplan Discussion, Update and Possible Action: Assistant Chief is working on a draft workplan.

New Business: May need to hold a Special Meeting before the next regular meeting on May 12, 2025.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on May 12, 2025 at 5:30 P.M. The meeting was adjourned at 6:47 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk