

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – March 10, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on March 10, 2025 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:32 P.M.

Commissioners present Willie Morales, Carlos Perez, Raymond Bivert, Raul Cervantes and Eric Bell.

Absent: None

Also present: Martin Jones, Chief, Mike Vogl, Assistant Fire Chief and Sheryl Salgado, Clerk of the Board.

Introductions: None

Public Comments: None

Correspondence and Informational Items: Letter from SCO regarding the Annual Compensation Report due April 30, 2025. The County DFS staff will be filing the report for the district. Streamline, the company who hosts the district's website, is implementing the State's new compliance requirements. Commissioner Perez to reach out to Streamline.

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones stated he will begin the process of the weed abatement. The Chief shared he met with Jake from GSRMA discussed policies and guidelines. He's working with River Garden Farms to set a possible landing area for helicopters. The district would name River Gardens Farms as second insured. Cost Recovery filed the first claim for the district. Starting to organize the Fireworks Booth, sales start the end of June. ESO is on schedule and some staff have been trained on software. He is also working with the County to secure parking around the station for firefighters to park when responding to calls. The signage will need to be changed, and the curbs will need to be painted.
- Building Permit Status: Nothing to report.
- Equipment Report:
 - Water Tender Update and Possible Action- Timeline remains on schedule.
 - The 2nd Command vehicle in service. Estimated cost of \$500 - \$800 for district decals.
 - The lighting may need to be updated down the road.
 - Commissioner Perez inquired about the use of Squad 9. Chief Jones shared the vehicle is still being used at this time.
- Personnel Report: Commissioner Morales inquired about training for drivers. Chief stated he continues to work with volunteers to complete training and test.

Reading and Approval of minutes for February 13, 2025 Regular Meeting.

Motion made to approve February 13, 2025 Regular Meeting Minutes as written.

Motion: Bivert.

Second: Bell.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item.

Motion made to approve payment of bills in the amount of \$2,735.28 as presented.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Consider Resolution 2025-01 Electing Workers' Compensation Coverage for Unpaid Volunteers and Possible Action: Resolution 2025-01 was presented. Item was reviewed and discussed.

Motion made to adopt Resolution 2025-01 Electing Workers Compensation Coverage for Unpaid Volunteers.

Motion: Bell

Second: Cervantes

Motion: Unanimously carried.

Review 2024-25 Budget and Possible Action: A review and discussion of the 2024-25 amended budget took place.

Motion made to amend the 2024-25 adopted budget - \$435,913

Motion: Perez

Second: Bivert

Motion: Unanimously carried.

Firefighter Position (Part-time/Full-time) Discussion and Possible Action:

- Policies/Employee Handbook/Work Plan

Commissioner Perez presented a draft Employee Handbook. A review and discussion took place. Some updates were made. Commissioner Perez will update the document and bring it back for further review.

New Business: Chief Jones shared GSRMA is holding Harassment & Ethics Training on April 30, 2025 from 9:30 am until 3:00 p.m. at Granzella's in Williams.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on April 14, 2025 at 5:30.M. The meeting was adjourned at 6:50 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk