

Knights Landing Fire Protection District P.O.
Box 578
Knights Landing, CA 95645
MINUTES – September 8, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular on September 8, 2025 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:30 P.M.

Commissioners present Willie Morales, Carlos Perez, Raul Cervantes, Raymond Bivert, and Eric Bell.

Absent: None

Also present: Martin Jones, Chief, and Sheryl Salgado, Clerk of the Board.

Introductions: Via Zoom, Justin, staff from Streamline/Doc Access introduced himself.

Public Comments: None

Correspondence and Informational Items: None

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones reported, he is working with Cost Recovery and a patient. He has contacted four contractors on the remodel of the bathroom. Only one contractor submitted a bid as to date. He is also working with staff from County's Natural Resources Department to identify types of business in the district.
- Building Permit Status: None
- Equipment Report: Received a quote to install exhaust system in the barn where the new Water Tender will be garaged, estimated cost \$14,575.00. Brush 9 needed major repairs. Having issues installing radios in the new Water Tender. Meeting scheduled next week with Sutter Buttes and S.G. Wilson to discuss. Need to purchase two new AED estimated cost \$3015.00.
- Personnel Report: Nothing to report
- STATS Report. No report at this time.

Reading and Approval of August 11, 2025 Regular Meeting and August 21, 2025 Special Meeting Minutes.

Motion made to approve August 11, 2025 Regular Meeting and August 21, 2025 Special Minutes.

Motion: Bell.

Second: Bivert.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item. Clerk shared financial reports may look off due to County DFS has not yet updated FYE 2024-25 Budget. One check received from Fire Recovery \$469.58.

Motion made to approve payment of invoices presented in the amount of \$12,859.32.

Motion: Bell.

Second: Perez.

Motion: Unanimously carried.

Weed Abatement Update and Possible Action: Nothing else to report at this time.

Website Update and Possible Action: Justin provided a presentation on the service Doc Access could assist the district with website compliance. Transferring all current posted documents to PDF accessible. Along with providing future website support. Customer Service via email, phone and legal support. He provided an estimated cost of \$50 per month. He will email presentation and contract for commissioners' review.

Firefighter Position (Part-time/Full-time) Discussion and Possible Action: Chief shared since the last meeting the paid Assistant Fire Chief position was posted on website. Only one applicant, Michael Vogl. Michael completed the application and interview was completed. carried. The position was offered and accepted. He will start next week. Chief also inquired if the district would be interested in paying for a subscription to Fire Cares website. The website is used to post firefighter positions. Chief will find out more information and bring it back to the commissioners.

- Policy Discussion Nothing to report.
- Workplan Discussion, Update and Possible Action: No update at this time.

New Business: None

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on October 13, 2025 at 5:30 P.M. The meeting was adjourned at 7:27P.M.

Respectfully submitted,


Sheryl Salgado, Clerk