

Knights Landing Fire Protection District P.O.
Box 578
Knights Landing, CA 95645
MINUTES – October 13, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular on October 13, 2025 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:39 P.M.

Commissioners present Willie Morales, Carlos Perez, Raymond Bivert, and Eric Bell.

Absent: Raul Cervantes

Also present: Martin Jones, Chief, Mike Vogl, Assistant Chief and Sheryl Salgado, Clerk of the Board.

Introductions: None

Public Comments: None

Correspondence and Informational Items: Annual letter from the SCO regarding how to claim any Unclaimed Property. Annual flood preparedness letter from Ca Dept of Water Resources.

Fire Truck Push Ceremony: Push Ceremony 6:10 P.M. to 6:26 P.M.

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones reported on building improvements quotes. GVD Construction \$64,829. Very detailed and included cost of permits. Elite X Group LLC - \$26,800- quote is not detailed and did not include the cost of permits. McEwin - \$38,500.00 - not detailed and did not include the cost of permits. GVD Construction has experience in commercial type projects, the other two vendors did not provide commercial experience. Discussion was held, item tabled until next meeting.
Chief Jones shared information on additional station improvements. He obtained a company who is willing to replace the station windows. Both the new windows and labor are being donated. Work should be completed by the end of the year.
Chief reported that the ISO Project was completed with a better rating this time.
Chief provided updates on the recent grants. District did receive \$10K from California Fire Foundation for new wildland gear. However, the grant for the large diameter hose was denied. Also, the grant for tablets was denied. He stated the district would need to pay for five license fees for Tablet Command. More information is available when using the Tablet Command System which improves response system.
Chief also shared Yolo County Environmental Health partnering with Building. The County is pushing the responsibility to the districts for fire inspections.
- Building Permit Status: None
- Equipment Report: Utility Truck repaired. Brush 9 going to West Coast Frames.
- Water Tender Discussion and Possible Action: Had trouble with the wiring in the new water tender. Issue has been resolved by West Coast Frames and Sutter Buttes installed radios. Working with S. G. Wilson on the cost to resolve the issue.
- Personnel Report: One new prospective candidate. Is joining the department tonight.
- STATS Report. Assistant Chief Vogl provided the call STATS report from January 1, 2025 through August 31, 2025. There were 40 fire calls, 95 EMS calls and 54 other calls for a total of 189 calls.

Reading and Approval of September 8, 2025 Regular Meeting Minutes.

Motion made to approve September 8, 2025 Regular Meeting Minutes.

Motion: Bell. Second: Bivert. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item. County has not closed FY 2024-25. Received three checks: one from GSRMA for insurance claim in the amount of \$4555.68, one from Fire Recover in the amount of \$194.69 and the one for \$10K from California Fire Foundation.

Motion made to approve payment of invoices presented in the amount of \$18,813.51

Motion: Bivert. Second: Perez. Motion: Unanimously carried.

Sheryl Salgado, Clerk presented the Annual DIF Report to the BOS. Commissioners reviewed the report.

Motion made to approve the Annual DIF Report as presented.

Motion: Bivert. Second: Bell. Motion: Unanimously carried.

Website Update and Possible Action: Commissioner Perez opened discussion on the Service Agreement with Streamline. Essential Plan at an estimated cost of \$50.00 per month.

Motion made to accept contract as presented.

Motion: Perez Second: Bell Motion: Unanimously carried.

Employee Handbook Review, Discussion and Possible Action: Chief Jones opened the discussion to revisit the current paid holidays listed in the Employee Handbook. A review and discussion were held with the commissioners.

Motion made to accept revisions and update the Employee Handbook to reflect such changes.

Motion: Perez Second: Bell Motion: Unanimously carried.

Firefighter Position (Part-time/Full-time) Discussion and Possible Action: Chief stated he is still coordinating posting the position. He will reach out to other County districts at the monthly Fire Chiefs meeting.

- Policy Discussion Nothing to report.
- Workplan Discussion, Update and Possible Action: No update at this time.

New Business: None

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on November 10, 2025 at 5:30 P.M. The meeting was adjourned at 8:05P.M.

Respectfully submitted,


Sheryl Salgado, Clerk