

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – February 10, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on February 10, 2025 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:01 P.M.

Commissioners present Willie Morales, Carlos Perez, Raymond Bivert, Raul Cervantes and Eric Bell.

Absent: None

Also present: Marcus Klinkhammer, Chief for Willow Oak Fire District, Martin Jones, Chief, Mike Vogl, Assistant Fire Chief and Sheryl Salgado, Clerk of the Board.

Introductions: Marcus Klinkhammer, Chief for Willow Oak Fire District

Public Comments: None

Firefighter Position (Part-time/Full-time) Discussion and Possible Action: Commissioner Perez stated he is working on a classification for a firefighter's position and will be reviewing the Assistant Fire Chief's classification.

- Chief Klinkhammer, WOFD spoke on policies, employee's handbook, necessary budgeting to have a firefighter's position. A discussion was held on examples of staffing the firehouse. Also, discussed was ensuring there was a list of daily duties and prioritizing projects.

Correspondence and Informational Items: Sheryl Salgado, Clerk shared Jeanette Hynson, SCI inquired if the district would be doing the new assessment going forward or would the district be using SCI? The clerk provided Treasury information to Commissioner Perez, as requested. Received a notice by Certified mail, Notice to Borrower of Postponement of Trustee's Sale on Agave properties.

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones stated they have been working on getting ESO Reporting update. Assistant Chief Vogl, shared with the commissioners he was working on setting up the information in the new system and there is a training scheduled on February 14th. He would attend the training and then train the other volunteers. The go live date is March 1, 2025.
- Building Permit Status: Nothing to report at this time.
- Equipment Report:
 - Water Tender Update and Possible Action-The only thing to report at this time is he is shipping the exhaust up to the company.
 - There is another recall on Brush 9; waiting on parts.
- Personnel Report: Nothing to report at this time.

Discussion and Possible Action on Yolo County and Yolo Co Fire Districts/Depart MOU: Chief Jones shared MOU information on the Tablet Command.

Motion made for Chief Jones to sign the MOU with the County.

Motion: Perez

Second: Bivert

Motion: Unanimously carried.

Reading and Approval of minutes for January 13, 2025 Regular Meeting.

Motion made to approve January 13, 2025 Regular Meeting Minutes as written.

Motion: Bell.

Second: Perez.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item.

Motion made to approve payment of bills in the amount of \$2,345.11 as presented.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Review 2024-25 Budget and Possible Action: Sheryl Salgado, Clerk presented an amended budget. The Amended Budget was reviewed and discussed. Continue until next meeting.

Discussion on Second Command Vehicle and Possible Action: Assistant Chief Vogl shared there was an opportunity for the district to purchase a second command vehicle. The vehicle is part of Willow Oak Fire District's fleet, and the cost is \$1.00. A discussion was held and how the vehicle could be utilized. Chief Klinkhammer stated it was a 2003 Ford Expedition with 89,000 miles, the vehicle does need a battery. A discussion was held.

Motion to purchase vehicle from Willow Oak Fire for \$1.00.

Motion: Perez

Second: Bell

Motion: Unanimously carried.

Closed Session Pursuant to Government Code Section 54957: Closed session at 6:25 P.M.

Public Report of Action Taken in Closed Session: Regular meeting reconvened at 6:31 P.M. Nothing to Report.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on March 10, 2025 at 5:30 P.M. The meeting was adjourned at 6:32 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk